### PRIVACY POLICY

### **INTRODUCTION:**

SPE Development US Inc. ("SPE") respects your privacy and therefore takes all necessary steps to ensure that your rights are protected in the context of your use of the www.specertified.com website.

SPE reserves the right to change this Privacy Policy at any time. Such changes, modifications, additions or deletions shall be effective immediately upon notice thereof, which may be given by means including, but not limited to posting the revised Policy on this page.

For the purpose of this document, "personal information" means information that may be used to identify an individual, including, but not limited to, a first and last name, physical or electronic mail address, and telephone number.

By using our website or providing personal information to our website, you agree and consent to our collection, use, and disclosure of your personal information in accordance with the terms below.

# 1. COLLECTION OF INFORMATION

#### A. CONTACT INFORMATION

You are not required to furnish us with any personal information in order to be able to browse inside our website. However, in order to be in a position to enable you to use certain services that we provide, SPE will need to have certain personal information relating to you. If you wish to be kept up to date with what we are doing or with activities shown under other headings offered by our website, you will need to send us certain essential details.

SPE will never knowingly or intentionally collect any personal information about children under the age of 13. If SPE obtains actual knowledge that it has collected personal information about a child under the age of 13, that information will be immediately deleted.

## **B. LOG, COOKIES AND WEB BUGS**

The server running this website automatically gathers general information from all users. This includes the user's browser type, operating system, referring domain, entry page, exit page, the Internet Protocol (IP) address of the user's computer, time spent on a webpage, as well as the name of the user's ISP.

SPE uses cookies and web bugs to recognize returning visitor's computer. They are used to record previous choices or preferences and help us to develop statistics in order to improve the content of this website. Most Internet browsers allow you to delete cookies from your hard drive or to block them, or they tell you that they are there before they are finally recorded. You can obtain further information relating to these functions by using the 'Help' feature in your browsers. You can refuse to allow a Cookie to be installed. In this event, we are unable to guarantee that our on-line services will work properly. Web bugs ccannot be removed because they are inserted in the code of the website, rather than being sent to a browser.

# C. NEWSLETTER; OPT-OUT

If you no longer wish to receive this information, all you need to do is to click on the "Cancel" link at the end of each newsletter that you receive from SPE or to tell us in a simple e-mail or via any other usual means of communication.

#### 2. DISCLOSURE

SPE will disclose the personal information that you have forwarded to us solely for the purposes of this website in order to keep you abreast of its activities and, possibly, for other direct marketing and statistical purposes. They will not be passed on to any third-party.

SPE may disclose personal information to third parties if SPE believe that it is necessary in order to conform to the law, cooperate with law enforcement agencies, or comply with legal process served on us.

SPE may transfer personal information to another organization in the event of a merger or change of ownership of all or part of SPE.

If SPE plans to use personal information for a purpose other than stated in this Privacy Policy, we will offer you the opportunity to choose whether we may do so with your own personal information.

# 3. ACCESS; CORRECTION; AMENDMENT

You have the right, at any time, to gain access to, to check and to correct any details that relate to you by writing to SPE at the address shown below.

#### 4. RETENTION

SPE keeps personal information only as long as it is required for the reasons it was collected. The length of time varies, depending on the nature of the information and the applicable laws or regulations that may require us to preserve and retain data for a longer period.

When your personal information is no longer required for our purposes, SPE will destroy, delete, erase or convert it into an anonymous form. SPE cannot ensure the permanent removal of your information. For example, it may remain in our archives or backup copies.

# 5. LINKS TO OTHER SITES

This website contains numerous links to other websites. These websites operate independently from SPE, and are not under our control. These websites may have their own terms of use and privacy policies, which SPE strongly suggest you review. SPE are not responsible for the content of these websites, their policies or practices, or any products or services they may offer.

### 6. AFFILIATED COMPANIES

SPE may disclose, transfer and sell Individual Information to an entity which is or becomes affiliated with SPE.

### 7. HOW TO CONTACT US

You may contact us by e-mail, addressed to info@SPEcertified.com or by post, at SPE Development US Inc. • 6th Floor 321 West 44th Street New York, NY 10036 United States •.